



## Privacy Policy

Approved by the Board, 23 de March de 2023

## 1. Introduction

EID strives to protect the privacy of its customers, employees and other entities and individuals with whom it relates to.

In this context, the following Privacy Policy has been adopted, as a demonstration of its pledge and commitment to respect the rules of privacy and protection of personal data.

Hereinafter, EID shall be referred to as "Company" or "EID".

## 2. General principles

The privacy and protection of personal data relating to EID is at all times an essential factor in the way the Company organizes and positions itself in the market in the course of its business activity.

To ensure compliance with the legislation in force regarding the protection of personal data, EID adopts the best organizational practices, as described in the Privacy Manual that can be made available upon request.

This Privacy Policy applies exclusively to the collection and processing of personal data made by EID and third parties, to whom EID gives such data as established in the Privacy Manual. Should the Privacy Policy be changed, it will be published through the Company's communication channels.

This Privacy Policy is a consequence of our willingness to disclose, to whom is related to the Company, the general rules of privacy and treatment of their personal data, which we collect and treat when carrying out our activity.

## 3. Privacy and personal data

Personal data means any information relating to an identified or identifiable natural person ('data subject'), who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, or other factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person, regardless of the support of that identifier.

#### 4. Responsibility for collecting and processing data

"Controller" means a natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purpose and means of the processing of personal data within the scope of the regulations in force in the country. Thereby, EID is an entity responsible for the collection and processing of data.

EID only collects and processes data in strict respect and compliance with the General Data Protection Regulation and other applicable legislation, with the prior consent of the data subjects, in order to ensure that the data collected will not be used for any other purpose than the one for which the consent was given by the holder, or in cases in which, for the fulfilment of legal obligations, such consent is not necessary.

#### 5. Retention of data

EID retains personal data only for the period of time strictly necessary to:

- 1) Comply with the legal provisions to which it is bound;
- 2) Allow the supply of goods and services of the Company;
- 3) Ensure the security of the assets and resources of the Company.

#### 6. Rights of data subjects

Holders of data that wish to access, modify or remove their data may at any time exercise their rights by communicating to the Company that intention in accordance with the legislation in force, which are described in the Company's Privacy Manual.

Any questions or doubts regarding the Company's Privacy Policy may be submitted to EID by sending an e-mail to [privacy@eid.pt](mailto:privacy@eid.pt) or by sending a registered letter addressed to the Company referring to the subject "Privacy-Personal Data".

#### 7. Security of data

Data security is fundamental in establishing a relationship of trust between the Company, its employees and its partners.

The Company has resources and supervisory mechanisms to guarantee the safeguarding of the data for which it is responsible, conducting periodic audits with the purpose of analysing the conformity of the procedures adopted with the legislation in force.

The Company implements a set of rules in order to guarantee the security of the data, which are established in the Privacy Manual.

It is recommended that you read this Privacy Policy carefully before submitting information to the Company.

## 8. Use of cookies by this website

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site. The table below details every cookie used by this website.

Cookie	Name	Purpose	More information
Google Analytics	_utma _utmb _utmc _utmz	These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.	<a href="#">Click here for an overview of privacy at Google</a>

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit [www.allaboutcookies.org](http://www.allaboutcookies.org).

## 9. Google Analytics

Our website uses Google Analytics, a web analytics service provided by Google, Inc. ("Google"). Google Analytics uses "cookies", which are text files placed on your computer, to help us analyse how users use the site. The information generated by the cookie about your use of the website (including your IP address) will be transmitted to and stored by Google.

You may refuse the use of cookies by selecting the appropriate settings on your browser.

To know more about Google analytics please use the following link:

<https://support.google.com/analytics/answer/6004245>